How to update Timetable - Step by Step...!!!

Step 1: Login to your account with your user details https://timetable.wittenborg.eu/



- Step 2: Click on "Find Timetable"
- **Step 3:** Select your programme of study
- **Step 4:** Proceed to selecting the activities

	G Find timetable	
8	🗎 FIND TIMETABLE	
	SEARCH FOR PROGRAMMES OF STUDY, 3 CHARACTERS MINIMUM.	LIST TYPE
LOGOUT	EBA in Entrepreneurship and Small Business Management Phase 1 (AMS)	PROGRAMMES OF STUDY 1000000000000000000000000000000000000
2 Q Find timetable	EBA in Entrepreneurship and Small Business Management Phase 2 (AMS)	V REFINE LIST
My timetable	EBA in Entrepreneurship and Small Business Management Phase 3 (AMS)	BY DEPARTMENT
A Profile	EBA in Entrepreneurship and Small Business Management Phase 3 (DD) (AMS)	Search •
Help + Contact us Europe/Amsterdam (+02.00)	Foundation	▼ CURRENTLY SELECTED (1)
English 🕈	HBA DD Phase 4	HBA in Events Management Phase 1
	V HBA in Events Management Phase 1	4 NEXT
	HBA in Events Management Phase 1 (Vienna)	
	HBA in Events Management Phase 2	
	HBA in Events Management Phase 2 (Vienna)	
	1 ¥ 1/8)	6

Step 5: "Select All" activities

Step 6: "Preview" your timetable

8	E CHOOSE ACTIVITIES	
	For each module selected please choose the activities you would like to follow.	
LASANTHA	V HBA in Events Management Phase 1	▼ SELECTED ACTIVITIES
LDGOOT	5	HBA in Events Management Phase 1
	SEARCH FOR AN ACTIVITY, 3 CHARACTERS MINIMUM.	Intercultural Management HBA (Thursday, 4 Oct, 14.20)
Q Find timetable	Accounting & Bookkeeping HBA B/Exam(Exam Hall W1.03)	🗑 Academic English HBA+MCI PDPI (Monday, 10 Sep. 1120)
My timetable	Administrative Organization Management HBA Exam (Exam Hall W1.03)	Spanish intermediate Listening Exam (Wednesday; 26 Jun, 11:20)
Help - Contact us Europe/Amsterdam (+02.00) English ♥	International Hospitality Business HBA B/Lecture	German Beginner Lecture (Wednesday, 24 Oct, 1120)
	International Hospitality Business HBA B/Lecture	German Intermediate Lecture (Wednesday: 9 Jan, 14-20)
	International Hospitality Business HBA B/Lecture	Wew Business Environment HBA Exam (Tuesday, 9 Jul, 13:30)
	International Hospitality Business HBA B/Lecture	German Beginner Listening Exam (Wednesday: 26 Jun, 11.30)
	¥	PRIVIEW

Step 7: Select "Month", "week" or Day view to check your timetable

R	PREVIEW TIMETABLE	
	VIEW TYPE COMMENT IN IN INTERNATION Combined: Show your additing timetable with your new selections. New Only show your additing timetable.	
Q Find timetable	7 MONTH WEEX DAY OCTOBER 2018 V	TODAY
Profile	FRIDAY 12 OCTOBER 2018	
Help - Contact us Europe/Amsterdam (+0200)	1420 English Support Lecture (B0.35, Aventus Ground Floor)	
English	FRIDAY, 19 OCTOBER 2018	
	13:30 Support English Assessment::ONLY FOR NEW STUDENT:: (B0.35, Aventus Ground Floor)	
	MONDAY, 22 OCTOBER 2018	
	11:20 Academic English HBA+MCI PDP1 (W0.08, Spoorstraat Ground Floor)	
	17:00 2 Poiss 2 Poiss	
	17:00 Spanish Advance (B3.07, Aventus 3rd Floor) 2 Nous	

To enable the automatic notifications sent when updates are made to the timetable, you can follow the steps below:

Step 8: Click on "Profile"

Step 9: If the checkbox "I don't want to receive notifications" is ticked, <u>you must untick</u> <u>it...!!!</u>



Step 10: Make sure you hit the "Save" button at the end